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| Minuta de Reunión Formal de Avance | | | | | | | |
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| **CYPHER VAULT** | | **GRUPO 1 = INNOVASOFT** | | **08/05/2024** | | **RF 2** | |
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| **Apuntador** | | |  | | | | |
| **Asistentes** | | | | | | | |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Apellido y Nombre** | | **Rol en el Proyecto** | | **FIRMA** | | FRANCISCO OROZCO DE LA HOZ | PRODUCT OWNER | |  | | | FLAVIO YBARRA | SCRUM MASTER | |  | | | FERNANDO TREJO | DESARROLLADOR | |  | | | ALEJANDRO MORAS | DESARROLLADOR | |  | | | JAVIER GALEANO | DESARROLLADOR | |  | | | MELANIE IBARRA | TESTER | |  | | | IVAN SANCHEZ | TESTER | |  | | | | | | | | | |
| **Desarrollo** | | | | | | | |
| **TEMA** | Actualización de la WBS | | | | | | |
| **Discusión** | Poder distinguir de una mejor manera lo que se agrega | | | | | | |
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| **Conclusiones** | Se identificará los nuevos cambios en la WBS | | | | | | |
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| **Planes de acción** | | | | | **Responsable** | | **Plazo** |
| Cada vez que se agregue una nueva tarea identificarla con un | | | | |  | |  |
| color para distinguirla de las demás | | | | |  | |  |
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| **TEMA** | Completar Sprint Backlog | | | | | | |
| **Discusión** | Crear card faltantes | | | | | | |
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| **Conclusiones** | Completar el sprint backlog con todas las card faltantes (administración de cambios y minutas) | | | | | | |
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| **Planes de acción** | | | | | **Responsable** | | **Plazo** |
| Se crearán cards faltantes y se completarán con sus respectivos | | | | |  | |  |
| Story Points | | | | |  | |  |
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| **TEMA** |  | | | | | | |
| **Discusión** |  | | | | | | |
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| **Conclusiones** |  | | | | | | |
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| **Planes de acción** | | | | | **Responsable** | | **Plazo** |
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| **TEMA** |  | | | | | | |
| **Discusión** |  | | | | | | |
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| **Conclusiones** |  | | | | | | |
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| **Planes de acción** | | | | | **Responsable** | | **Plazo** |
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| **PROXIMA REUNION** | 22/05/2024 |